



## Nairn County FC Ground Evacuation Policy

### Contingency Plan for Ground Evacuation

#### Plan Intent

To give a clear and precise account of the actions to be taken in the event of Station Park requiring to be evacuated due to unforeseen circumstances during the course of a Match Day.

#### Decision to Evacuate

The Decision to evacuate the ground in the event of an emergency can be taken by any member of Committee or Steward in their Capacity as a Health and Safety Operative of Nairn County FC. Once taken, the decision should be communicated immediately to the Secretarys Office by the quickest manner available.

#### Notification of Stewards

All Stewards positioned in:

- Main Stand
- Davy Johnson Enclosure
- Queenspark End
- Sawmill End

Will be notified that a Ground Evacuation is underway by the Site Evacuation Officer or their appointed delegate. This will be done either over the Stewards Radio System or verbally face to face, whichever is viewed to be the quickest routeway. Stewards will then move to their emergency positions at the above areas to facilitate the outflow of Spectators, ensuring that all exits are open and clear.

#### Notification of Spectators

The designated Tannoy announcer on Matchday will make three repeated Tannoy announcements as follows:

**“This is an emergency announcement. Please make your way to the centre circle on the Pitch and await instruction for evacuation. This is an emergency announcement. Please make your way to the centre circle on the Pitch and await instruction for evacuation”.**

#### Notification of Emergency Services

The Site evacuation officer or there appointed Deputy should immediately dial 999 and request the appropriate emergency services attend relevant to the reason for evacuation.

#### Notification of Teams and Matchday Officials.

The Tunnel Steward should immediately contact the Referee and ensure that both Teams and Officials are escorted safely from the playing surface (or dressing rooms should the evacuation occur outwith playing time).  
Reviewed 15/02/2022 Contingency plan for Ground Evacuation

#### Evacuation of All Persons in Ground

Stewards at each area should ensure that all persons move swiftly to the centre circle on pitch to receive communication of which exit can be used safely. The Disability Access Officer and Appointed Stewards for the evacuation of Disabled Persons should immediately undertake their assigned actions to ensure evacuation of such persons. A visual search of their respective part of the ground is undertaken by Stewards ONLY IF SAFE TO DO SO and after the last visible person has left their section of the ground. Once outwith the ground Stewards should ensure that all persons are moved to places of safety away from the ground and that all roads



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and passages to the ground remain clear and accessible. Appointed Stewards for the evacuation of Disabled Persons should immediately undertake their assigned actions to ensure evacuation of such persons.

### **Handover to Emergency Personnel**

On the arrival of Emergency Services at Station Park, the Site evacuation Officer or their appointed Deputy should immediately brief the Emergency Personnel on the current situation. They should then step back to a position of safety and allow the Emergency Services to undertake their duties whilst remaining available as a contact should any questions arise.

### **Notification of wider Public**

Once the ground is clear, The Press Officer should announce via social media channels, that the ground has been evacuated and that persons should avoid the area until Emergency Personnel have declared the locality safe.

### **Return to Ground**

No person should attempt to re-enter the ground until it has been announced safe to do so by the Emergency Services. Match day protocol for each home game will be completed with Assigned posts for volunteers : Site evacuation officer, site stewards and kept in the fire log to refer too in an emergency Record of entry log will be handed to emergency services so they know how many people were in the stadium.

Last Updated: 19/06/2023, IAF.