

NAIRN COUNTY FOOTBALL CLUB LTD



MAIN SPONSOR
NARDEN

National Club Licensing: Security/Safety Officer: SFA/NCL Section 8.5

Nairn County Football Club: Safety Management System & Contingency Plans Section 9

1.0 Background

- 1.1** The Club owns and operates Station Park, Balblair Road, Nairn for the purpose of home fixtures under the auspices and membership of the Scottish Highland Football League, North of Scotland Football Association and Scottish Football Association.
- 1.2** The stadium, including a 200-seater stand and 350 person covered standing only spectator enclosure, is self-contained and is adjoined on the north boundary by The Highland Council's Maintenance Depot for Nairn, on the east and west boundaries by the public roads Cawdor Road and Balblair Road respectively, and on the southern boundary by the NHS Nairn Hospital and A&E unit, and Gordon's Sawmills and related properties.
- 1.3** Nairn County place great emphasis on maintaining a good working relationship with the adjoining owners in terms of being a responsible neighbour.
- 1.4** The average annual attendance on the 20 match days by paying customers is some 350 persons for Highland League and North Cup competitions – and Scottish Cup and derby games the crowd average is 750. The ground's approved overall capacity is currently 1700 persons.
- 1.5** The Club, through the good offices of the Club Security/Safety Officer, enjoys a close working relationship with the local Police in terms of match day activities and for all other days of the year in regard to overall security and insurance purposes of Station Park. Furthermore, the Club have a regular ongoing dialogue with the Nairn Hospital and A&E unit and the Local Doctors' Practices who are responsible for providing medical care within the Nairn community – including manning the A&E unit on a 24/7 basis.
- 1.6** The role of the Club's Security & Safety Officer is, in conjunction with the Chairman, Directors of Football, Club Secretary and Manager, to maintain and build on the existing relationships referred to in the foregoing for the benefit of all concerned.
- 1.7** On match days report direct to the Club's Directors of Football or Head of Youth Development who are the Club's designated National Club Licence compliance officers.

2.0 Responsibilities of the Club's Security and Safety Officer

- 2.1** In relation to the daily security of Station Park arrange whenever possible to visit the facility to inspect the property and record such visit in the Club Log Book.
- 2.2** During frost periods ensure the heating system is constantly maintained and where possible have the various water supply points shut off and drained.
- 2.3** In relation to football matches be directly involved in the pre-match day pitch/ground preparation in conjunction with the Directors of Football, Team Manager and other volunteers to ensure everything is in place to facilitate the pending football match.
- 2.4** On match days erect and take down the goal nets and ensure all stewards are suitably briefed and instructed as to their individual duties, including the Ball Boys who are provided with radio communication for use in the event of having to leave the ground to recover match balls. Torches will be provided during periods of darkness along with suitable identifiable protective jackets.
- 2.5** Arrange to meet the visiting team bus to secure entry to the Stadium and direct the parking of the bus in the secure Council Depot located adjoining the main entrance.
- 2.6** Organise such security checks where the incidence of drink being taken into the Stadium is predicted or suspected.
- 2.7** Liaise with the visiting team's Secretary on all or any matter relating to the Away dressing room and its operation regarding entry, half-time refreshment and post-match departure.
- 2.8** Provide the necessary security for the Referee and his Assistants throughout the duration of their presence within the Stadium.
- 2.9** On the conclusion of the match secure the Stadium, log any damage and its location and lock all gates.
- 2.10** Regarding post-match pitch repairs and activities on the day following a match provide such assistance as is possible within work and domestic constraints that may prevail.
- 2.11** All match day Security Assistants will be provided with yellow jackets for ease of identity.
- 2.12** In the event of any match involving a team outwith the Highland League or Highland Junior Leagues, e.g. Scottish Cup or visiting Friendly from down south, then a pre-match meeting will take place to run over all aspects of the forthcoming event and thereafter brief any additional volunteers regarding their individual duties and responsibilities.

3.0 General Aspects of Security and Safety

- 3.1** Accept that commonsense must prevail at all times. In the event of any uncertainty report such concerns immediately to the Directors of Football to seek their guidance and support to address the issue prevailing.

- 3.2** In the interest of obtaining guidance on a perceived or identified problem, the Club will seek independent advice as to the appropriate course of action necessary to be undertaken, and will record such advice in the Club's Security Safety daily log.
- 3.3** Given the size and operation of Nairn County and its land holding at Station Park, be aware of legislative change (Green Guide) and as to how it may affect the interest of the Club in its operations. If any local (Highland) safety seminars are due to take place then ensure the Club or its Executive are suitably represented.
- 3.4** Ensure a good working relationship with the Police is maintained at all times - especially giving them prior notice of any known local troublemakers and also brief them well in advance of visiting teams from outwith the SHFL catchment area.

4.0 Conclusion

- 4.1** Be prepared at all times to take such steps that are necessary to protect the interests of Nairn County Football Club Ltd in the operation of Station Park, Balblair Road, Nairn, and report any incidents for record and insurance purposes.

A handwritten signature in black ink, appearing to read 'P. Mackintosh', with a large circular flourish above the first few letters.

Peter Mackintosh
Chairman

Club Reference: 85/2/16